If your organization has a related entity, such as a supporting organization or an LLC, you will need to provide information at the Basic or Intermediate level in your first-time or renewal application. See the Commission’s policy. This policy helps ensure that all accredited organizations meet the accreditation requirements and safeguards the integrity of the accreditation seal.

- Basic: Generally applies if the related entity does not hold land or is not eligible for accreditation; this applies to most LLCs.
- Intermediate: Generally applies to related entities that meet the accreditation eligibility requirements; this applies to many supporting organizations and wholly-owned subsidiaries.

The policy does not apply to activities such as co-holding, fiscal sponsorships, or agreements with community foundations.

**Step 1: Contact the Commission**

Contact the Commission early in the accreditation process to discuss the details of the corporations and to request a determination on the level of information required (basic or intermediate). Plan ahead, as it may take several weeks for a final determination. Commission staff will likely ask these questions.

- Is the related entity eligible for accreditation?
- What is the tax-exempt status of the related entity?
- How many conservation properties or easements does the related entity hold?
- What is the relationship between the applicant/accredited land trust and the related entity?

**Step 2: Register**

Once you have received your determination from the Commission, include the information as requested on the applicant/accredited land trust's registration form (first-time and renewal).

**Step 3: Provide Required Information at Pre-Application**

**First-Time Pre-application for Multiple Corporation**

Pending finalization for 2020

**Renewal Pre-application for Multiple Corporation**

Incorporated into the online renewal pre-application for the accredited land trust; see the reference copy of the renewal application materials.

**Step 4: Provide Required Information at Application**

The land trust will receive an invoice for the accreditation fee, including the fees for related entities, after its pre-application is submitted.

**First-Time Application for Multiple Corporation**

Pending finalization for 2020

**Renewal Application for Multiple Corporation**

Incorporated into the online renewal pre-application for the accredited land trust; see the reference copy of the renewal application materials.