In addition to the main application documentation, the accreditation application includes documents from specific projects selected by the Commission based on information you provide in the pre-application. The documents show how your land trust meets the requirements in the context of your actual work. There are two types of documentation: project documentation and targeted verification documentation.

With full project documentation, the Commission selects specific conservation easements or fee properties listed on the Land Conservation Project List provided in your pre-application. Your land trust then provides a full suite of documentation for that project.

The Commission has created a project documentation list that contains the potentially required documentation for any type of conservation project (easement, fee, purchase, donation, mitigation, etc.). This list can be found below (see "Project Documentation Checklist" or "Targeted Verification Item Checklists"). To compile your project documentation, review the list and identify the documents on the checklist that you have for the project selected by the Commission. Once you have identified the list of documents that are available for the project, compile the documentation and upload them to the online application system as prompted.

Targeted verification includes a narrow set of documents to show how the land trust met the requirements in a specific area. Based on your land trust’s pre-application answers and documentation, the Commission may request specific documents be uploaded for transactions or activities identified as being higher risk (i.e., a routine conservation easement amendment to add acreage would not be selected for additional documentation, but an amendment to add a building envelope likely would). The list of documents that could be requested for each type of targeted verification item can be found here:

- Targeted Verification Item Checklists (includes Project Documentation Checklist) PDF | Word

**Frequently Asked Questions**

While documentation must include the donor or landowner’s name, as applicable, we require you to redact social security or tax identification numbers.

We choose projects that we believe illustrate a range of your conservation properties. However, you may choose one additional project and provide the requested documentation for it. Please note that this would be in addition to the documentation for projects we have chosen and not in lieu of it.